

## English Test Scores: Entrance Examination for AY2025 April Enrollment

Regardless of their nationality, country of residence or professional background, all applicants will be asked to submit the English Test Scores unless the applicant can meet the criteria for the waiver.

Admissions Committee will evaluate the applicants' English competency based on submitted scores. **Scores are considered valid for two years (No earlier than October 2022)**. If your scores are more than two years old at the time your application is reviewed, please schedule to **take the test by July 2024**.

### How to Submit:

Please order the official scores to be delivered to the Academic Service Office, University of Tsukuba DIRECTLY from the testing institution. **Any scores delivered after the deadline or/and NOT delivered DIRECTLY from the testing institution will not be accepted.**

\*Scores delivered earlier than the application period will be accepted.

### **TOEIC: Official Score Direct Reporting Service / Digital Official Score Certificate**

1. If you have "Official Score Certificate" (for tests taken before April 2023)

→ **Please request the testing agency to send your scores directly to the University of Tsukuba following the steps below.**

#### <Taken in Japan>

*The Institute for International Business Communication (IIBC)*

*Score Direct Reporting Service*

◆ Guidelines: <http://www.iibc-global.org/english/toEIC/test/lr/guide05/score.html>

#### <Taken overseas>

Please contact the testing institution in that country/area. If the institution does not send the Official Score Certificate to outside of the country/area, please consult the Academic Service Office in advance.

2. If you have "Digital Official Score Certificate" (for tests taken after April 2023)

→ **Please paste the URL for the digital official certification into the designated section of the web application screen.**

### **TOEFL: Sending Your Scores**

*Educational Testing Service (ETS)*

*Sending Your Official Score Reports:*

◆ Guidelines: <http://www.ets.org/toefl/ibt/scores/send>

◆ Destination Institution (DI) Code: 0439 (Dept. Code: 02 "Graduate Management")

### **IELTS: Getting your results**

*The International English Language Testing System (IELTS)*

*Getting your results; Sending results to nominated organizations*

◆ Guidelines: <https://www.ielts.org/book-a-test/getting-your-results>

**Note:** Please make sure you order a paper-based score, electrical score will not be accepted for IELTS.

## Score Waiver:

**Admissions Committee waives the English test requirements if:**

**Graduated with a Bachelor's degree, Master's degree or Doctoral degree (excluding distance education programs) from a program conducted entirely in English.**

**Note 1:** If you graduated with a Bachelor's degree, Master's degree or Doctoral degree (excluding distance education programs) from a program conducted entirely in English **in a country/area where all instruction was NOT provided in English** (e.g. Bangladesh, India, Japan, Malaysia, Philippines ... etc.), you MAY be qualified for a waiver. **Attach a document that certifies the official medium of instruction was English** in the program you graduated.

e.g.: Official letter issued by the university, Webpage copy that shows the official medium ... etc.

**Note 2:** If you qualify for a waiver but have submitted English test scores, those test scores will also be considered during the screening process.

*<Contact Information >*

**[Academic Service Office, University of Tsukuba](#)**

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**(Inquiry: <http://www.mbaib.gsbs.tsukuba.ac.jp/contact-us> )**

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***MBA Program in International Business***

***Graduate School of Business Sciences, Humanities and Social Sciences***

***University of Tsukuba***