

# Bunkyo-bldg, Tokyo Campus, University of Tsukuba

## 1. Entrance of the building

All the doors including inside entrance door at Bunkyo-bldg. has installed electric lock systems. The outside entrance door opens 24 hours and the inside entrance door opens from 8:00 to 21:30. Other than the above hours, please place your student ID card on the card reader and unlock the inside entrance door in order to enter the building.



<Outside of entrance>



<Card-reader at the inside of entrance>

## 2. Distinguishing facilities between University of Tsukuba and The Open University

All the facilities owned by University of Tsukuba have purple line on the left side of the room sign boards. (Facilities owned by the Open University of Japan don't have any line on them.)



Note: Laboratory room 4 to 9 and lecture room 6 to 9 on the Second floor are owned by the Open University. However the University of Tsukuba has priority utilization of those rooms for its lectures according to the agreement between two universities.

## 3. Lecture rooms utilization

The doors on the lecture rooms are scheduled to open before lecture time. (It will be unlocked 30 minutes before the lecture time and locked 30 minutes after the lecture ends.) Therefore students are not necessary to unlock the doors by using their Student ID card.

#### **4. Seminar rooms utilization**

Seminar rooms are available as per faculty's request for booking. The booked room's doors are scheduled to open during the booking period. (It will be unlocked 30 minutes before the booking time and locked 30 minutes after the booking period ends.) Therefore students are not necessary to unlock the doors by using their student ID card.

If students wish to use lecture rooms for their self-study purpose, please ask the Academic Service Office. Reservation will be accepted one week prior to the date.

#### **5. Student lounge utilization**

There are student lounges owned by University of Tsukuba on the fourth floor (#455), fifth floor (#548) and Sixth floor (#608). Students can enter the room by using their Student ID card except the lounge on the fourth floor (#455). The door at the 455 Student lounge opens for 24 hours.

The Student Lounge is a comfortable area open to students for gathering, studying, and relaxing between classes. Students are expected to act in a manner respectful of the rights of others to comfortably use the lounge.

#### **6. Student Hall utilization**

Student hall on the Second floor is owned by the Open University. As it's mentioned in the Section 2, University of Tsukuba sometimes uses the facilities on the Second floor. In that case, students can also use the student hall on the Second floor between the lecture(s).

Student hall on the Basement floor and the Third floor are shared facilities by the Open University and the University of Tsukuba.

Please note that student hall may be restricted to use due to the University official events, academic conference etc.

#### **7. Rooms available for all students at Tokyo Campus**

All students at Tokyo Campus can enter the inside of entrance door, library and Tokyo Satellite (#454) with their Student ID card.

## 8. Rooms available for students at each program

Some rooms are owned by each program as follows and students at each program are authorized to enter the room(s) with their Student ID card.

Graduate School	Program/Courses	Room(s)
Graduate School of Business Sciences, Humanities and Social Sciences	Master's program in Business Administration	648, 649, 650
	Master's program in Law	511, 513
	Doctoral program in Business Administration	648, 649, 650
	Doctoral program in Law	512, 513
	Law School Program	
	Regular Students	B103, 505, 546
	Credited Auditors	B103, 546
	MBA Program in International Business	N/A
Graduate School of Comprehensive Human Sciences	Master's program in Counseling	409, 410, 412, 414, 456
	Master's program in Rehabilitation Science	412, 413, 461, 462
	Master's program in Sport and Wellness Promotion	563, 564, 565, 566
	Doctoral program in Counseling Science	410, 412, 414, 456
	Doctoral program in Rehabilitation Science	412, 413, 461, 462
	Doctoral program in Sport and Wellness Promotion	531, 563, 564, 565, 566

## 9. Inquiry about the room entering

If you cannot enter the room(s) you have authority with your student ID card, please contact the Academic Service Office.

## 10. Locker utilization

Student lockers are located on the first floor of the Bunkyo bldg. One locker is allocated to all of the students who enrolled in AY2020. For further details, you will be informed by each program where you belong.

## 11. Study room utilization

80 Carrels located in Otsuka library are available for reading books or study. There are also 3 multipurpose rooms located in Otsuka library are available for group study or etc. for a maximum of three hours. As for multipurpose room, reservations are required and accepted one week before through the website of Otsuka library.